

DEPARTMENT OF SOCIAL WORK (Delhi School of Social Work)

Admission Bulletin 2013



M.A. (Social Work)
Two-year Full Time Programme

UNIVERSITY OF DELHI

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Academic Calendar, 2013-2014*

Semester-I/III	:	July 24 to 16 December 2013
Classes Begin	:	July 24, 2013
Mid Semester Break	:	Dates to be announced by the University
Classes End	:	November 19, 2013
Preparatory Leave and Semester Exam	:	November 20 to December 15, 2013
Results	:	December 17, 2013 to January 11, 2014
Winter Break	:	December 16, 2013 to January 02, 2014
Semester-II/IV	:	January 3, 2014 to April 30, 2014
Mid Semester Break	:	Dates to be announced by the University
Classes End	:	April 30, 2014
Preparatory Leave and Semester Exam	:	May 1 to May 21, 2014
Results	:	May 22 to June 21, 2014
Summer Vacation	:	May 22, 2014 to July 15, 2014

Field Work

Orientation Programme, Semester I	:	25 July, 2013
Orientation Programme Semester III	:	24 July, 2013
Field Work Begins Semester I	:	26 July, 2013
Semester III	:	24 July, 2013
**Field Work Ends for Semester I/III	:	November 2013
**Semester I/III Evaluation	:	November 2013
**Field Work Begin for Semester II/IV	:	January 2014
Field Work Ends for the year	:	April 2014
Semester II/IV Evaluation	:	28 April to 4 May 2014
Block Placement	:	During summer vacation after second semester

Weekly Schedule

Monday, Wednesday, Friday and Saturday	:	Theory Classes
8.45 a.m. to 1.00 p.m.	:	Theory Classes
1.00 p.m. to 1.45 p.m.	:	Lunch Break
1.45 p.m. to 2.45 p.m. onward	:	Individual Conferences/Group Assignments/ Library/Self-study
Tuesday and Thursdays	:	Field Work

* Tentative, subject to change as per University Directives

** In accordance with academic calendar



Message from the Head

I would avail this opportunity to take you to the historical corridors through which the present Department of Social Work has evolved. It was more than six decades ago, precisely in 1946 when the seeds of Department of Social Work were sown. At that historical juncture when it was born, it was known as National Y.W.C.A. School of Social Work. It shall not be extraneous to underscore that the worst images of World War had triggered the imperative need for having an institution to train social workers and it had the honour of being the second institute of Social Work to be established in India.

Traversing through the life and times of the nation, in the year 1979 it was accorded the status of the University Department and subsequently it was called Department of Social work affiliated to University of Delhi. It offers a two year Masters degree in Social Work, a two year full time pre doctoral programme (M.Phil) and Doctoral programme (Ph.D) in Social Work. While sharing all this, I would like to convey that I have had the privilege of being associated with the Department in various capacities and roles such as, student, research scholar and teacher at different stages of my life. It is since April, 2011 that I have taken the responsibility of discharging the duties as the Head of the Department.

Starting with two students in the early years, the Department of Social Work now offers admission to 85 students in the post graduate course. Admission to the two year M.A. programme in Social Work at this Department is open to graduates (10+2+3) from all streams through an entrance test on All India Basis. Foreign students are offered admission in accordance with University of Delhi rules and guidelines in this regard.

We must also reiterate that our vision is to develop manpower for professional social work practice, to strive for creation of a just and equal society which ensures freedom from all forms of oppression and exploitation. In view of this, our mission is to develop human resources for competent and effective professional social work practice, teaching and research with diverse range of individuals, groups and communities by using a framework of social justice and human rights focused on sustainable and participatory development.

The faculty and staff members at the Department are committed, caring and live by the highest values and ethics governing the profession of social work. The teachers and students have a unique relationship based on shared respect for people and communities across religion, caste, creed and region. We are an institution committed to excellence in teaching and practice which necessitates incessant self-monitoring and regular appraisal so that we are in sync with the changing social and political realities around us. Besides, it also helps us improvise on approaches and methods for interventions in diverse situations and circumstances as well as in generating critical components vis-à-vis research and development

We wish you good luck and look forward to your joining our family of professional social workers.

Dr. Sushma Batra
Professor and Head

Faculty/Staff



Prof. Sushma Batra
M.A., M.Phil, Ph.D.
Dip. Statistics (ISI).



Prof. Sanjai Bhatt
M.A., Ph.D., LLB.



Dr. Manoj Kumar Jha
M.A., Ph.D.



Dr. Pamela Singla
M.A., M.Phil, Ph.D.



Dr. Neera Agnimitra
M.A., M.Phil, Ph.D.



Dr. A. Shahin Sultana
M.A., M.Phil, Ph.D.,
PGDHRM



Dr. Archana Kaushik
M.A., Ph.D.



Dr. A. Malathi
M.A., M.Phil., Ph.D.



Dr. Seema Sharma
M.A., M.Phil, Ph.D.



Dr. Nemthianngai Guite
M.A., M.Phil, Ph.D



Ms. Shashi Rani Dev
M.A., M.Phil



Dr. M. Madhusudhan
Warden



Mr. Madan Mohan
Section Officer



Ms. Neelam Malhotra
Section Officer



Ms. Ram Devi
P.A to Head

About the Department

You really can change the world if you care enough

- Marian Wright Edelman

History of the Department

The Department of Social Work formerly known as Delhi School of Social Work was founded in 1946. This was the second school of social work to be established in the country at Lucknow by YWCA, the first one being the Tata Institute of Social Sciences at Bombay. In the following year the school was shifted to Delhi and was located at the old Air Force Barracks, 3 University Road. Ms. Dorothy Moses was appointed as the first principal and the school became the first institute to be affiliated to the University of Delhi for a post graduate course in social work. In 1953, Miss Moses left the school to take up an assignment on behalf of the UNESCO in Ceylon. Mr. M.S. Gore succeeded Miss Moses as Principal who served the institution for 9 years and in 1962 left to take up the Directorship of the Tata Institute of Social Sciences, Bombay. He was succeeded by Prof. S. N. Ranade who continued to be the principal of Delhi School of Social Work till 1979 when it became a Department of the University of Delhi and henceforth came to be known as Department of Social Work, University of Delhi. Since then, the Department has been expanding continuously, both in academics as well as in infrastructure.

Vision

By developing manpower for professional social work practice to strive for creation of a just and equal society which ensures freedom from all forms of oppression and exploitation.

Mission

To develop human resources for competent and effective professional social work practice, teaching and research with diverse range of individuals, groups and communities by using a framework of social justice and human rights as well as sustainable and participatory development.

Objectives

- To impart education and training in professional social work in order to provide manpower in social welfare, development and allied fields capable of working at various levels of micro, meso and macro systems.
- To help students develop knowledge, skills, attitudes and values appropriate to the practices of social work profession.
- To enable students develop critical and creative thinking and ability, to apply theoretical knowledge in practice of social work.
- To facilitate interdisciplinary approach for better understanding of social problems, and issues of development.
- To develop skills related to research, capacity building, policy formulation and planning.

The Environment

We at the Department of Social Work aim to foster a meaningful relationship with respect to extensive academic curriculum, engagement with practitioners and sites of diverse activities that is innate to what Delhi offers. We also endeavor to develop amongst our students a creative instinct, which amalgamates with innovation and initiative producing inventive approaches to problems and concerns confronting us. The Department of Social Work has the privilege of being part of a premier University of India i.e. University of Delhi. We assure you that the time you spend here at the Department of Social Work, shall certainly help you reaffirm your strengths, sharpen your skills and carry forward a set of values which shall invariably help to work as change agents. Besides, the city of Delhi as miniature India offers a variety of opportunities in the context of socio-political and cultural diversity.

Career opportunities

The Master's Programme in Social Work is designed to develop qualified professionals to work in the field of development and welfare. Students come across opportunities galore with regard to diversity of sites and experiences and also undergo periodic sensitization on contemporary socioeconomic realities and developmental issues. They are prepared to address issues related to rights, gender, development, etc. At a more pragmatic level, they are trained in mobilizing resources, managing development/welfare organizations, undertaking social action and advocacy initiatives, engaging in research/ policy studies and policy formulation. Job opportunities exist in government and Civil Society sector, bilateral and U.N. organizations, professional institutions and industry, both at national and international levels. Some of the specific settings in which students are employed include grass root development organizations, social welfare and other departments of central and state governments, schools, hospitals, mental health settings, child care services, family counseling centers, research organizations, funding agencies, charitable trusts, besides corporate social responsibility divisions and human resource units of corporate houses.

Academic Programme

Master of Arts in Social Work

Students joining the Department of Social Work bring diverse academic and personal background. They come with their own unique professional and personal reasons for pursuing a master's degree in social work. Thus the curriculum is designed in such a manner that students can easily build on what they have, by taking advantage of new teaching methods which can reinforce the basic skills and concepts. Keeping this and the changing expectations from the profession in mind, the Department has revamped its course curriculum and has introduced semester system from the academic year 2009- 2010. The M.A. Programme is divided into two parts. Each part consists of two Semesters (odd and even). The structure of the programme is given below.

PART I	SEMESTER I (ODD)	SEMESTER II (EVEN)
COMPULSORY PAPERS	Paper 6101: Nature and Development of Social Work	Paper 6201: Social Work with Individuals
	Paper 6102: Sociological Concepts and Contemporary Concerns	Paper 6202: Social Work with Groups
	Paper 6103: Human Behaviour and Social Environment	Paper 6203: Research in Social Work: Quantitative Approaches.
	Paper 6104: State, Political Economy and Governance	Paper 6204: Social Action and Social Movements
	Paper 6105: Social Work with Communities	Paper 6205: Research in Social Work: Qualitative Approaches
	Paper 6106: Field Work Practicum	Paper 6206: Field Work Practicum
PART II	SEMESTER III (ODD)	SEMESTER IV (EVEN)
COMPULSORY PAPERS	Paper 6301: Administration of Welfare and Development Services	Paper 6401: Management of Development Organizations
	Paper 6302: Social Justice and Empowerment	Paper 6402: Human Rights and Social Work Practice
	Paper 6303: Social Development	Paper 6403: Social Policy
	Paper 6304: Field work Practicum	Paper 6404: Field Work Practicum
	Paper 6305: Block Placement evaluation	

ELECTIVES PAPERS (Any one paper from the available electives)	Paper 7101: Urban Community Development	Paper 7301: Rural Community Development
	Paper 7102: Social Work Practice in Mental Health Settings	Paper 7302: Social Work with the Elderly
	Paper 7103: Organizational Behaviour and Employee Development.	Paper 7303: Environment and Social Work
	Paper 7104: Social Defense and Correctional Services	Paper 7304: HIV/AIDS and Social Work Practice
ELECTIVES PAPERS (Any one paper from the available electives)	Paper 7201: Health Care Social Work Practice	Paper 7401: Social Work and Disaster Management
	Paper 7202: Social Work with Families and Children	Paper 7402: Conflict Mitigation and Peace Building
	Paper 7203: Social Work with Persons with Disabilities	Paper 7403: Gender and Development
	Paper 7204: Occupational Social Work	Paper 7404: Counseling Theory and Practice
	Paper 7205: Dissertation*	Paper 7405: Dissertation*

(*60% aggregate marks cumulative of the two semesters is required for allotment of dissertation.)

List of Elective Papers

The list of elective papers being offered, in Semester III and Semester IV is announced in the beginning of the respective semester depending upon the availability of the faculty members and demand of electives.

Schedule

The Department observes a six day week. A student has to put in about 40 hours of work per week. Classes start at 8.45 a.m. Besides lecture classes, individual/group conferences are held regularly in the afternoons. Tuesdays and Thursdays are devoted to field work. Field work agencies may require students to stay beyond the prescribed hours of work, and while the University may observe a holiday, presence of a student in the field may become necessary to strengthen contacts with people, and for attending to special situations or needs, including emergencies.

Attendance

Lectures: For M.A. Course in Social Work, a student has to attend three- fourths (75 percent) of the total number of lectures delivered, during each semester and 10% relaxation is allowed on medical grounds/ participation in extracurricular activities.

Five percent weightage given for regularity in attending lectures and tutorials in each paper is as follows:

85% and above	5 marks
80% or more but less than 85%	4 marks
75% or more but less than 80%	3 marks
70% or more but less than 75%	2 marks
67% or more but less than 70%	1 mark
Less than 67%	0 mark

Field Work: Minimum number of field work days in a semester shall be thirty (30). A minimum of 15 hours per week of concurrent field work is required (including report writing). Students are expected to devote 225 hours of field work in a semester. While working in agencies, they shall observe agency holidays/schedule. Those who are placed in the community will observe University holidays. Field work carries 900 marks in the University Examination. A student has to pass independently in the field work in order to qualify for the degree.

Scheme of Examination¹

1. English is the medium of instruction and examination.
2. Examination is conducted at the end of each Semester as per the Academic Calendar notified by the University of Delhi
3. Examination/Evaluation: A student is evaluated out of 2900 marks during the course (2000 for theory papers and 900 for Field Work Practicum). There are five theory papers in each semester. Each theory paper is examined out of 100 marks (30 for internal assessment and 70 for final examination at the end of each semester).
4. The remaining marks in each paper (70 Marks) are awarded on the basis of a written theory examination. The duration of written examination for each paper is three hours.
5. Block Placement is done during summer vacation (between 21st May and 20th July) for a minimum period of 30 days after the completion of second semester and marks for block placement are assigned along with third semester results. The report of Block placement is evaluated by external examiner.
6. As regards Dissertation, the scheme of evaluation is that Dissertation begins from Semester III and is evaluated for 70 marks. There is viva-voce at the end of the Semester and it is for 30 marks.
7. Examination for Papers is conducted only in the respective odd and even Semesters as per the Scheme of Examinations. Regular as well as Ex-Students are permitted to appear/reappear/improve in Papers of Odd Semesters only at the end of Odd Semesters and Papers of Even Semesters only at the end of Even Semesters.

¹ Subject to change as per University guidelines

8. Promotion Rules

8.1 Pass Percentage and Promotion Criteria

- (a) The minimum marks required to pass any paper in a semester shall be 40% in theory and 40% in Practical, wherever applicable. The student must secure 40% in the End Semester Examination and 40% in the total of End Semester Examination and Internal Assessment of the paper for both theory and practical separately.
- (b) No student will be detained in I or III semester on the basis of his/her performance in I or III Semester examination; i.e., the student will be promoted automatically from I to II and III to IV semester.
- (c) A student shall be eligible for promotion from Ist year to 2nd Year of the course provided he/she has passed 50% papers of I and II Semester taken together. However, he/she will have to clear the remaining paper/s while studying in the 2nd year of the programme.
- (d) Students who do not fulfill the promotion criteria © above shall be declared fail in the Part concerned. However, they shall have the option to retain the marks in the papers in which they have secured Pass marks as per Clause (a).
- (e) A student who has to reappear in a paper prescribed for Semester I/III may do so only in the odd Semester examinations to be held in November/December. A student who has to reappear in a paper prescribed for Semester II/IV may do so only in the even Semester examinations to be held in April/May.

8.2: Reappearance in passed papers

- (a) A student may reappear in any theory paper prescribed for a Semester, on foregoing in writing her/his previous performance in the paper's concerned. This can be done once only in the immediate subsequent semester examination only (for example, a student reappearing in a paper prescribed for Semester I examination, may do so along with the immediate next Semester III examination).
- (b) A candidate who has cleared the papers of part II (III&IV Semesters) may reappear in any paper of III or IV only once, at the immediate subsequent examination on foregoing in writing her/his previous performance in the papers/s concerned, within the prescribe span period. (Note: The candidate of this category will not be eligible to join any higher course of study)
- (c) In the case of reappearance in a paper, the result will be prepared on the basis of candidate's current performance in the examination.
- (d) In the case of the candidate, who opts to re-appear in any paper under the aforesaid provisions, on surrendering her/his earlier performance but fails to re-appear in the paper/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently.

- (e) Reappearance in field work shall not be allowed.
- (f) A student who reappears in a paper shall carry forward the internal assessment marks, originally awarded.

8.3: Division Criteria

A student who passes all the papers prescribed for Part I & II examinations would be eligible for the degree. Such a student shall be categorized on the basis of the combined result of Semester I & II Semester examination as follows:-

60% or more	First Division
50% or more but less than 60%	Second Division
40% or more but less than 50%	Third Division

9. **Interdisciplinary System** : Department offers all 16 elective courses in Semester III and Semester IV (except course no 7205 and 7405) to the students of other disciplines of Social Science faculty under interdisciplinary system but it is subject to the availability of teachers. The number of seats and process of allotment of courses will be decided by the Department.
10. **Span Period**: No student is admitted as a candidate for the examination for any of the Parts/ Semesters after the lapse of four years from the date of admission to the Part- I/Semester-1 of the M.A. (Social Work) Programme.
11. **Attendance Requirement**: No student shall be considered to have pursued a regular paper of study unless he/she is certified by the Head of the Department of Social Work, University of Delhi, to have attended 75% of the total number of lectures, tutorials and seminars conducted in each semester, during his/her period of study. Provided that he/she fulfils other conditions the Head, Department of Social Work may permit a student to the next Semester who falls short of the required percentage of attendance by not more than 10 per cent of the lectures, tutorials and seminars conducted during the semester.

Research at M.Phil and PhD

The Department also has full time M.Phil. and Ph.D. programmes running on regular basis. The admission to these research programmes follows the academic calendar prescribed by the University of Delhi. The details about these programmes can be sought from the University website or from the Department.

Field Work Practicum

Practice learning in social work training plays a pivotal role in developing professional skills necessary for working with people. It has several components that provide the students with opportunities to learn, explore and develop skills. It enables students to gain experience by putting theoretical learning to practical situations. Most importantly, it creates a holistic understanding of social problems and their causative factors while providing the opportunity to envision and rethink strategies for intervention.

Components of Field Work Practicum

A. Orientation Programme: The Orientation programme is aimed at providing appropriate direction to professional learning. The orientation programme is held for 10 days duration for M.A first semester and for a week for M.A third semester students. While the focus of the first semester programme is to orient the students to the course and its requirements, the focus in third semester is to capacitate the students with better intervention skills through interaction with practitioners. Capacity building, fund raising, social movements, programme media, theatre for social awareness and participatory research are some of the areas covered during the orientation for third semester.

B. Concurrent Practice Learning: Concurrent fieldwork provides students an opportunity to integrate theory and practice and thus develop a better understanding of the profession. It involves the placement of students in a community or in an agency setting. The students go to their respective settings twice a week and work under the joint supervision of the department and agency supervisors. Field work settings offer real life experience to the students. It gives them hands-on experience of working with people. Students develop their professional as well as personal skills in the process of enriching the lives of people they come in contact with. Concurrent placement becomes a part of students' curriculum as they involve themselves in understanding their field work setting and working towards the established goals. As it is a yearlong process, it gives a holistic dimension to the issues existing in the society.

C. Rural Camp: It is an integral part of practice learning. The aim is to provide students with an exposure to rural life, problems and issues related to rural life and enable them to plan, organize and implement relevant programmes. It also helps students evolve a pattern of participative, reflective and analytical learning. Under the semester system, the rural camp is held in the third semester.

D. Winter Placements: Students can opt for two weeks of winter placement every year after the completion of the First and Third semesters. These placements aim at improving the level of confidence of students by enhancing their competence in working with people, broadening their knowledge base and developing critical perspectives of social work practice.

E. Block Placement: Under the semester programme, block placement is mandatory after the second semester for a minimum period of 30 days (between 1st May and 15th July). It helps broaden the students' perspective and also enables them to assume professional responsibilities after completing the M.A. Programme.

Admissions

DURATION: This is a two year full time course.

ELIGIBILITY FOR ADMISSION:

Admission to the Department of Social Work is open to both men and women who meet the eligibility criteria in accordance with academic qualifications listed below:

- a) Candidates with a Bachelor's Degree or its equivalent (under the 10+2+3 year) in any discipline with minimum 55% marks from a recognized university.
- b) Candidates with B.A. (Honours) Social Work with minimum 50% marks from a recognized University.
- c) Candidates appearing in the final year examination of the Bachelor's degree are also eligible to apply subject to the qualifications listed above.

RESERVATIONS / CONCESSIONS:

a) Scheduled Caste / Scheduled Tribe:

The minimum eligibility requirement for the Scheduled Caste / Scheduled Tribe candidates will be that they must have passed the qualifying school / degree examination. Provided that the minimum eligibility for the admission to post-graduate courses to be the minimum pass marks of the qualifying examination concerned of the University of Delhi. In case of Scheduled Caste / Scheduled Tribe candidates who have passed the last qualifying examination from other Universities, they should have secured at least the same percentage of pass marks at the qualifying examination as prescribed for the equivalent examination of University of Delhi for purposes of admission to the post-graduate course of this University.

Where the admission is based on screening / written test the Scheduled Caste / Scheduled Tribe candidates would also be required to take the test but their merit list will be drawn separately and selected as per the reservation quota.

b) Other Backward Classes (OBC):

The OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility in the admission / entrance test to the extent of 10% of the minimum eligibility marks prescribed for the General category candidates. For example, if the minimum eligibility for admission to a course is 50% for the General category candidates, the minimum eligibility for the OBCs would be 45% i.e. (50% less 10% of 50%).

All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks in the entrance test shall be eligible for admission in order of their merit, keeping in view the availability of the seats reserved for them.

The OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the Central List of the OBCs only shall be eligible to be considered for admission under the OBC category.

c) Persons With Disability (PWD):

PWD candidates with minimum 40% disability shall be given 5% relaxation in the eligibility requirement. One per cent each for the persons with low vision or blindness, hearing impaired and locomotor disability or cerebral palsy (interchangeable in case of non-availability of candidates in the sub-categories). If sufficient candidates are not available in a sub-category then candidates from other sub-categories shall be considered in their place.

The candidates under PWD category shall be offered provisional admission subject to verification of their medical certificates. The medical certificates submitted by the candidates for admission shall be verified by the University / College / Department from the concerned issuing authorities.

d) Children / Widows of the eligible Armed Forces Personnel (CW category)

As per the guideline approved by the academic council, admissions of the candidates belonging to CW categories have to be made in the following order of priorities:

- i. Widows / Wards of Defence personnel killed in action;
- ii. Wards of serving personnel and ex-servicemen disabled in action;
- iii. Widows / Wards of Defence personnel who died in peace time with death attributable to military service;
- iv. Widow/Wards of Defence personnel disabled in peace time with disability attributable to military service; and
- v. Wards of Ex-servicemen personnel and serving personnel including personnel of police forces who are in receipt of Gallantry Awards;

Category V (Gallantry Awards) include: Param Vir Chakra, Ashok Chakra, Sarvottam Yudh Seva Medal, Maha Vir Chakra, Kirti Chakra, Uttam Yudh Seva Medal, Vir Chakra, Shaurya Chakra, Yudh Seva Medal, Sena, Nau Sena, Vayu Sena Medal, mention-in-Dispatches, President's Police Medal for Gallantry, Police Medal for Gallantry.

Authorities competent to issue certificate under CW category:

- i. Secretary, Kendriya Sainik Board, Delhi
- ii. Secretary, Rajya / Zila Sainik Board
- iii. Officer - in charge, Record Office
- iv. 1st Class Stipendiary Magistrate
- v. Ministry of Home Affairs (for Police personnel in receipt of Gallantry Awards)

d) Foreign Nationals:

Foreign students seeking admission to the course are required to apply directly to the Foreign Students' Advisor, Foreign Students' Registry, Faculty of Management Studies, University of Delhi, Delhi 110007. The University will confirm the admission of foreign students after they clear the medical test within a month of their admission. A medical certificate to this effect must be submitted to the Department office.

The candidates sponsored by the Government of Nepal and Bhutan for admission to M.A. Social Work shall be given 5% relaxation in the minimum eligibility requirement.

e) Sports / ECA Persons:

Admission under these categories shall be made in accordance with the guidelines issued by the University from time to time.

Candidates applying under this category will have to sit for the admission Test and undergo a selection process, and those who do not meet the requisite standards will not be recommended for admission. Merely applying under this category does not constitute an entitlement to admission.

f) Deputed / Sponsored

Not more than five candidates deputed by the Government and voluntary welfare institutions / organizations shall be admitted in the M.A programme. Candidates seeking admission under deputed/ sponsored category must have the following:

- i. They must fulfill the minimum eligibility criteria of 55% marks in the degree examinations;
- ii. At least five years of paid work experience in the field of welfare / development out of which at least two years should be in the agency / department / organization sponsoring the candidates;
- iii. Candidates are required to submit the salary slip of last five years at the time of submission of application form.

Failure to do so shall amount to non-consideration of their work experience;

Candidates seeking admission under the Deputed / Sponsored category shall be exempt from the Written Test and GD. They shall however have to appear for the Interview.

SEATS AND RESERVATIONS:

There are 85 seats in M.A Social Work programme. The Department of Social work is an equal opportunity institution and there is no discrimination on the basis of race, religion, caste, gender, marital status, age or physical disability. As per Government of India directives, there is reservation under the following categories:

a) Scheduled Caste / Scheduled Tribe / Other Backward Classes

- | | |
|-----------------------------|--|
| i. Scheduled Caste | : 15% of the total intake in each course |
| ii. Scheduled Tribe | : 7.5 % of total intake in each course |
| iii. Other Backward Classes | : 27% of the total intake in each course |

The seats reserved for the SC / ST shall be filled by the SC / ST candidates only. However, in the case of non-availability of the eligible candidates the reserved seats may be interchanged between the SC and ST. If still any seat remains unfilled, the same shall be left vacant.

If the seats reserved for the OBCs remain vacant, the said seats shall be filled with OBC students. Only if OBC candidates possessing the minimum eligibility marks are not available then the vacant

OBC seats shall be converted into General Category seats in accordance with the admission schedule notified by the University.

b) **Supernumerary Seats:** As per university rules, the seats for PH, CW and Deputed/sponsored categories will be supernumerary.

- i. PWD category : 3% of the total intake
- ii. CW category : 5% of total intake
- iii. Foreign Nationals : 5% of the total intake
- iv. Sports / ECA : 5% of the total intake
- v. Sponsored / Deputed Category : Not more than 5 seats

Total	General	SC	ST	OBC
85	43	13	6	23

ADMISSION PROCEDURE:

Before applying for admission, the candidates should ensure that they meet the minimum eligibility requirements and that they have attained the age of twenty years on or before the first day of October of the year in which admission is sought. The candidates must have completed 15 years of formal education under the 10+2+3 scheme or its equivalent.

Candidates whose result for the qualifying examination is awaited may also apply provisionally. They must submit a copy of their result latest by August 31, 2013 failing which the offer of admission shall stand cancelled.

Application Form:

Admission Bulletin along with application forms shall be available from **10th January 2013 to 11th February 2013** and may be obtained from the Department of Social Work against a cash payment of Rs. 650/- (Rs. 450/- for SC/ST/PWD candidates) at the Department counter, or by post along with a demand draft of Rs. 700/- (Rs. 500/- in case of SC/ST/PWD candidates) drawn in favour of **The Registrar, University of Delhi**, payable at **Delhi**.

The application form can also be downloaded from the website (www.du.ac.in).

Last date for receipt of completed applications at the Department by hand or by post is 18th February, 2013. For further information, please contact 011-27667881 or 27667147 or e-mail at admissionsdssw@gmail.com.

Submission of Application Form:

Application form completed in all respects, should reach the office of the Department of Social Work, University of Delhi, either by hand or post latest by 4.00 p.m. on Monday, **18th February, 2013**.

The application forms downloaded from the website should be accompanied with a demand draft of Rs. 700/- (Rs. 500/- in case of SC/ST/PWD candidates) drawn in favour of **The Registrar, University of Delhi**, payable at **Delhi**.

Incomplete applications are liable to be rejected. The Department shall in no case be responsible for non-receipt or delay in receipt of applications on any count. Candidates should ensure that their applications reach the Department on or before the prescribed last date.

Note: Admit Cards for Entrance Examination are issued on the spot at the time of submission of application forms. Candidates sending their application by post must enclose a self-addressed stamped (Rs. 5/- only) envelope (23cm x 10cm) with the Application Form for receiving the Admit Card by post.

SELECTION PROCEDURE

Admission Test:

The medium of examination is English.

The test paper is designed to assess the aptitude of the candidate to work as human service professional. We at the Department of Social Work strive to assess the creative abilities of students and discern their imaginative skills and capacities to engage with issues and concerns arising out of the critical realities around them. In designing the test, we take every care that a student must be able to perceive it as a process to explore and examine the way he or she inhabits, sees and thinks about the world. The questions posed in the examination are set with the hope that they stay with the candidates beyond the course of the selection process.

There is no prescribed syllabus or format for the admission test. The following broad areas are however, included in the written test:

- Analytical ability, written communication skills and language comprehension.
- Awareness and comprehension of contemporary social-political and economic realities.

All eligible candidates (except Foreign / Sponsored / Deputed) will have to take an admission test conducted by the Department of Social Work, University of Delhi which shall be held in the North Campus, University of Delhi. Merit list will be prepared for each category separately on the basis of the marks secured by the candidates in the admission test.

The written test will be held on **Sunday, the 3rd March 2013**. The duration of the test is two and half hours. **Only the first 340 candidates (four times in proportion to number of seats for different categories) from out of the merit list of written test shall be called for Group Discussion and Personal Interview.**

The list of candidates who have qualified the written test shall be displayed on the Notice Board as well as uploaded on the website of the University on **Monday, 11th March, 2013**. The Group discussion and Interview shall be held from **12th March to 16th March 2013**.

Group Discussion:

The purpose of Group Discussion is to determine the ability for effective communication while retaining the team spirit and also to assess the ability of the candidate to contribute and conceptualize ideas through meaningful group discussion.

Personal Interview

The purpose of the Interview before a panel of experts is to find out the level of interest and aptitude of aspirants for social work. Candidates are also interviewed on the basis of the detailed autobiographical sketch provided by them in their application forms.

To qualify for admission:

- a) **The candidates are required to appear in the GD and Personal Interview, failing which his / her candidature shall not be considered while drawing the final merit list.**
- b) **The candidates are required to secure a minimum of 40% marks in the GD and Personal Interview (combined) in order to be eligible to be included in the merit list. However, if the adequate number of candidates are not securing qualifying marks the admission committee may take appropriate decision in this regard.**

Merit List

The merit list for the General category seats will comprise of all candidates in the order of merit. It will also include SC / ST / OBC candidates if they come in the general merit. Candidates with physical disabilities who are able to secure admission in the general category will not be counted in the 3% quota for PWD.

Display of List:

The merit list will be prepared category wise after adding marks obtained in the Written Test (60 marks), Group Discussion (15 marks) and Personal Interview (25 marks). If there are more than two candidates at last point of merit list, the name of all such candidates shall be included.

The list of selected candidates accordingly shall be displayed on the notice board on **Monday, 18th March, 2013**. The candidates are advised to check the result from the Department of Social Work within the stipulated time frame. **The admission of the selected candidates shall be considered as provisional subject to satisfaction of eligibility criteria as per University Guidelines.**

Those applying for admission to the M.A. Social Work are required to note the following:

- Equivalence of Degrees of universities other than that of the University of Delhi will be determined in accordance with the rules and guidelines of the University.
- As per A.C. Resolution 40 dated 24/04/1997, no student of the University shall be permitted to pursue two degree courses simultaneously from the University of Delhi or from another University except part time diplomas / certificates of the University of Delhi.
- The decision of the Admission committee will be final in the selection of candidates.

- Admission will be provisional in the first instance, and will be confirmed by the admission committee of the University only on the verification of the certificates submitted.
- If the candidates fails to produce the relevant documents in support of his / her eligibility for admission by the last date for admissions decided by the University of Delhi, his / her provisional admission will stand cancelled.
- Disputes, if any, arising out of or relating to any matter whatsoever concerning the process of admissions shall be subject to the exclusive jurisdiction of the competent court in Delhi only.

Admissions

Candidates whose names appear in the list of selected candidates shall report for admission on the specified dates between 10.00 a.m. and 1.00 p.m. They must bring with them the following documents in original and one attested photocopy of each.

- Mark-sheets of examinations passed.
- Secondary School Certificate (Class X) issued by the Board/University for date of birth.
- A character certificate from the institution last attended.
- Letter from the employer (in case of applicants who are in employment) to the effect that the applicant will be relieved from service or granted leave for the period of study at the Department and will be re-employed after successful completion of the course.
- Certificate of fitness from a registered medical practitioner.
- Two passport size photographs.

No student of the Department is permitted to register for any other regular course or to take up part-time or any job during the course of study. The admission offered by the Admission Committee of the Department is provisional and is subject to final approval by the Central Admissions Committee of the University.

Important Dates

Sale of Application Forms	Thursday 10th, January, 2013
Last Date of Sale of application Form	Monday 11th, February, 2013
Last Date of Submission of Application Form	Monday 18th, February, 2013
Entrance Test (Written)	Sunday, 3rd March, 2013 (10.00 A.M to 12.30 P.M.)
Display of list of candidates qualified for Group discussion/ Interview	Monday, 11th March, 2013
Group Discussion and Personal Interview	Tuesday 12th March, 2013 to Saturday 16th March, 2013
Display of admission list	Monday 18th March, 2013
Admissions/ Fees Submission	Monday 1st July, 2013 to Friday 12th, July, 2013
Classes start on	Wednesday 24th July, 2013

During the period of selection (Entrance Test, Group Discussions, and Interviews) outstation candidates wanting to avail of accommodation in the hostel (on payment of nominal lodging charges) may contact the Hostel Office (Tel. 91-11-27662300, 27667725 Extn. 1641) or the Section Officer of the Department well in advance.

Fees

The fees for the course is Rs.14, 626/-approx. The fees should be deposited with University Cashier at University counter near Registrar's office between 10.00 a.m. to 3.00 p.m. (1.00 -2.00 Lunch Break).

Fee waiver: Fee waiver for persons with disabilities students as per rules and guidelines of the University of Delhi.

Cancellation of Admission &Refund of Fees: A student wishing to cancel /withdraw his/her admission must apply on a form available for the purpose from the Department office. Refund of fees for admission cancelled/withdrawn will be made as per Delhi University rules.

All candidates seeking admission to the DSW Hostel are required to appear for a personal interview. The Hostel Fee is Rs. 19,000/-per annum (approx.). The fee should be deposited at the Hostel Office.

Scholarships/Awards

Fellowships and Awards for Academic Performance in the M.A. Programme of the Department of Social Work, University of Delhi

Serial No.	Name of the Award	Criteria	Details
1	Elmina Lucke Award	Awarded to the student who scores highest marks in fieldwork in both the years	Certificate and Memento
2	Gyan Pandit Award	Awarded to a M.A. Final student based on performance in M.A. Previous examination	Certificate and Scholarship (Rs. 150 per month)
3	B.S. Kumedan Award	Awarded to a M.A. Final student for best use of library resources	Certificate and Memento
4	L.D. Mehta Memorial Award	Awarded to the student who scores highest marks in Quantitative Research Methods (Course 6203)	Certificate and Memento
5	B.C. Jain Memorial Award	Awarded to the student who scores highest marks in Social Welfare Administration (Course 6301)	Certificate and Memento
6	Sudhir E. Michigan Memorial Medal	Awarded to the student who scores highest marks in Social Work with Groups (Course 6202)	Certificate and Medal
7	Ms. Madhu Pandey Nagpal Memorial Scholarship	Awarded to a M.A. Final student on Need Cum Merit basis, preferably to a woman candidate	Certificate and Scholarship (Rs. 4000 only)
8	Dr. Sudarshan Kumari Scholarship	Awarded to a M.A. Final student on Need Cum Merit basis, to a woman candidate	Certificate and Scholarship (Rs. 3300 only)
9	Ms. Janaki Devi Ahuja Memorial Award	Awarded to the student who scores highest in Social Justice and Empowerment (Course 6302)	Certificate and Memento
10	Phyllis Gore Medal	Awarded for all-round performance in Academic and Extra-Curricular Activities in M.A. Previous	Certificate and Medal

Centres/Projects

CENTRE FOR COMMUNITY DEVELOPMENT AND ACTION (CCDA)

The Centre for Community Development and Action is an extension and demonstration unit of the Department. It was earlier called Gram Mahila Kendra and has been functioning since the year 1957. The Centre is partially supported by the UGC. The Centre focuses on community development through community participation. The Centre runs various programmes at Burari focusing on non-formal education, health, literacy for women and girls, micro-credit, vocational training and income generation. The Centre runs a Balwadi and an Elderly Centre, both of which are optimally utilized by the community. The Gender Resource Centre Suvidha Kendra also runs under the aegis of the CCDA.

Gender Resource Centre - Suvidha Kendra

The Gender Resource Centre is an innovative initiative of the Govt. of NCT, Delhi to enable the vulnerable families to avail the benefits of social welfare schemes of nine government departments from a single window. The GRC components include Health, Nutrition, Non- Formal Education, Vocational Training, Formation of Self Help Groups, and Nutritional Awareness and legal aid/counseling.

CENTRE FOR CHILD AND ADOLESCENT WELL-BEING

The Centre for Child and Adolescent Well Being provides diagnostic, treatment, referrals and follow up services to children with behavioural and emotional problems. It follows an interdisciplinary approach in dealing with problems of children. In addition to clinical activities at the Centre, it organizes outreach programmes for the neighboring communities & schools.

STATE TRAINING AND RESOURCE CENTRE (STRC)

STRC was set up by NACO in August 2008 at Department of Social Work, University of Delhi. The Centre is a part of NACO's strategy to develop sustainable systems for the capacity building of NGO's / Civil society organisations under NACP III. STRC is involved in developing sustainable and innovative system for the capacity building of partner organizations implementing Targeted Intervention projects for High Risk Groups (HRG) with Delhi State AIDS Control Society. It is currently involved in organizing training programmes, community events; developing interactive web site, e-news letter and learning materials.

UDAI-II

The project, UDAI-II has been working successfully in Supaul (Bihar) for past three years. It has its roots in the initiative of the Department in the aftermath of the massive flood in the month of August 2008. Consequently UDAI-II SAHYATRI (University for Development Action and Integrated Learning-II) for the flood affected people in Bihar has moved beyond the limited objective of contributing to relief imperatives and is now massively engaged with overall development concerns of the people and the locality. UDAI-II is working with the constituency of children, adolescents/youth and women from twenty villages of the District. At present, it is on expansion mode and registered as NGO.

Resources

THE LIBRARY

The Department of Social Work has one of the best libraries in the area of social work and social sciences. The library has nearly 30,751 volumes and it subscribes to national and international journals. Special efforts are made to acquire all important reference material for the library from public and private, national and international agencies. The students of the Department are also entitled to the membership of Delhi University Library.

COMPUTER CENTRE

The Department has a computer centre with latest PCs for students. Computers are available in the library and the faculty members have individual computers in their offices. These are connected through LAN and 24 hour Internet through university server.

PLACEMENT CELL

The field work unit of the Department runs a placement cell for its final year students to facilitate identification of job opportunities and absorption of the students into suitable jobs. Comprising of students and faculty members, the placement cell prepares placement brochure for the prospective employers and coordinates the entire process of campus placements

HOSTEL

Furnished accommodation is available to the bonafide students both men and women of the department on twin sharing basis in the University maintained hostel. Seats in the hostel are limited and are allotted on academic merit. All the candidates seeking admission to the Department of Social Work Hostel are required to submit a separate Application Form for Hostel Admission and appear for a personal interview. E-mail: officedswh@gmail.com, Contact No.011-27662300 (O).

Discipline

The Ordinances XV-B and XV-C concerning the maintenance of discipline by students is reproduced below for information. All students admitted to the Department of Social Work are required to maintain discipline to the satisfaction of the authorities of the University. A brief summary of the Ordinance XV-B Maintenance of Discipline among students of the University are given below:

1. All powers relating to discipline and disciplinary action are vested with the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to act of gross indiscipline:
 - (a) Physical assault or threat to use physical force against any member of the teaching and non-teaching staff of any Institution or Department and against any student within the University of Delhi;
 - (b) Carrying of, use of or threat to use of any weapons;
 - (c) Any violation of the provisions of the Civil Rights Protection Act 1976;
 - (d) Violation of the status, dignity and honour of students belonging to scheduled castes and scheduled tribes.
 - (e) Any practice - whether verbal or otherwise - derogatory of women;
 - (f) Any attempt at braving or corruption in any manner;
 - (g) Willful destruction of institutional property;
 - (h) Creating, ill will or intolerance on religious or communal ground;
 - (i) Causing disruption in any manner of academic functioning of the University system;
 - (j) Ragging as per Ordinance XV-C.
4. Without prejudice to generality of his/her powers relating to maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him or her appropriate, Vice Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students :
 - (a) be expelled; or
 - (b) be, for a stated period rusticated; or
 - (c) be not for a stated period, admitted to a course or courses of study in a college, department or institution of the University; or
 - (d) be fined with the sum of rupees that may be specified; or
 - (e) be debarred from taking a university or college or departmental examination or examination for one or more years; or
 - (f) that the result of the students concern in the examination or examination in which he/she or they have appeared be cancelled.

5. The Principals of the Colleges, Heads of the Halls, Deans of the Faculties, Heads of Teaching Departments in the University, The Principal, School of Correspondence Courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over the students in the respective Colleges, Institutions, Faculties and Teaching Department in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Department in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the Universities who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances, and the Rules that have been framed there under by the University.

Ordinance XV-C Prohibition of and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purpose of the Ordinance, ordinarily means any act conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
 - (a) Involve physical assault or threat, use of physical force;
 - (b) Violate the status, dignity and honour of women students;
 - (c) Violate the status, dignity and honour of the students belonging to the scheduled castes and scheduled tribes;
 - (d) Expose students to ridicule and contempt and affect their self esteem;
 - (e) Entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of Colleges, of University Hostels or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incident described in Clause (3) (a), (b) and (c); the Vice-Chancellor shall direct or order rustication of a student or students for a specific numbers of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study in a college or departmental examination for one or more years or that the result of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any student who has obtained a degree of Delhi University is found guilty under this Ordinance appropriate action under statute 15 for withdrawal of degree conferred by the University shall be initiated.
12. For the purpose of the Ordinance abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance and to give aid and assistance to the Vice Chancellor to achieve the effective implementation of the Ordinance.

ORDINANCE XV (D)

Sexual Harassment

1. SHORT TITLE AND EXTENT

The present Ordinance is based on the Policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of sexual harassment for students, academic and non-teaching staff of the Delhi University. The Ordinance will also apply to outsiders and residents, on the Delhi University campus, to the extent specified herein these rules and procedures.

2. DEFINITIONS

- i. "Students" include regular students as well as current ex-students of Delhi University.
- ii. "Teaching Staff" include any person on the staff of the Delhi University or any Colleges or institutions affiliated to it, who is appointed to a teaching and /or research post, whether full time, temporary, adhoc, part-time, visiting honorary, or on special duty or deputation and shall also include employees employed on casual or project basis.
- iii. "Non-Teaching Staff" includes any person on the staff of the Delhi University or of any college or institutions affiliated to it, who is not included in the teaching staff. It includes employees who are fulltime/temporary/adhoc/part-time/visiting honorary, or on special duty or deputation and employees employed on a casual or project basis.
- iv. "Member of the University" includes all those included in category i-iii above.
- v. "Resident" includes any person who is a temporary or permanent resident of any of the accommodations or premises allotted to an employee by the University of Delhi or by any of its affiliated colleges or institutions.
- vi. "Outsider" includes any person who is not a member of the University or a resident. It also includes, but is not limited to, any private person offering residential food and other facilities to students, teaching staff or non-teaching staff of the Delhi University or any college or institution affiliated to Delhi University.
- vii. "Campus" includes all places of work and residence in the Delhi University or any College or Institutions affiliated to the Delhi University. It includes all places of instruction research and administration as well as hostel, health centre, sports ground, staff quarters and public places (including shopping centres, eating places, parks streets and lanes) on the Delhi University Campus or the Campus of any college or institutions affiliated to the Delhi University.
- viii. "Sexual harassment" includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favors sexually- coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Explanation:

"Sexual harassment" shall include, but will not be confined to, the following:

- a. When submission to unwelcome sexual advances, request for sexual favors, and verbal or physical conduct of a sexual nature are made, either implicitly or explicitly, a ground for any decision relating to employment, academic performance, extracurricular activities, or entitlement to services or opportunities at the Delhi University.

- b. When unwelcome sexual advances, and verbal, non-verbal and/or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or e-mail, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of derogatory nature have the purpose and /or effect of interfering with an individual's performance or of creating an intimidating, hostile or offensive environment.
- c. When a person uses, with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to another person without the latter's consent or against the persons will such conduct will amount to sexual assault.
- d. When deprecatory comments, conduct or any such behavior is based on gender identity/sexual orientation of the person and /or when the class room or other public forum of the University is used to denigrate /discriminate against the person or create a hostile environment on the basis of a person's gender identity/sexual orientation.

3. SCOPE OF ORDINANCE

This Ordinance shall be applicable to all complaints of sexual harassment made:

- i. by a member of the University against any member of the University irrespective of whether the harassment is alleged to have taken place within or outside the campus.
- ii. by a resident against a member of the University or by a member against a resident irrespective of whether the sexual harassment is alleged to have taken place within the campus.
- iii. by an outsider against a member of the University or by a member of the University against an outsider if the sexual harassment is alleged to have taken place within the campus.
- iv. by a member of the University, against an outsider if the sexual harassment is alleged to have taken place outside the campus. In such cases the community shall recommend that the University /College authorities initiate action by making a complaint with appropriate authority. Further the committee will actively assist and provide available resources to the complainant in pursuing the complaint.

Important Instructions

Important Instructions for the Candidate Appearing in Entrance Test 2013

1. Please ensure that you have a valid admit card. Please reach the examination centre latest by 9.30 a.m. on Sunday, 3rd March, 2013 and occupy the allotted seat.
2. Candidates will not be allowed to enter the examination centre after half an hour of commencement of the Entrance Test
3. Entrance test shall be of two and half hours duration. There will be two parts in the question paper. The first part shall consist of objective type questions and the second part will be descriptive in nature.
4. Any objectionable material (printed or otherwise), calculators and/or cell phones are not allowed in the examination hall.
5. Candidate shall not be allowed to leave the examination hall until the completion of the test.
6. In the multiple choice test, select your answer (option) carefully. Only when you have finalized the answer should you darken that particular oval in the answer sheet.
7. Responses have to be recorded on the answer sheet using black or blue ball point pen only. Use of white fluid or cutting on the answer sheet will make your response invalid.

For any clarification related to admission contact:-

Convener, Admission
Department of Social Work
University of Delhi
or email to us at
admissionsdssw@gmail.com

Social work in its various forms addresses the multiple, complex transactions between people and their environments. Its mission is to enable all people to develop their full potential, enrich their lives, and prevent dysfunction. Professional social work is focused on problem solving and change. As such, social workers are change agents in society and in the lives of the individuals, families and communities they serve. Social work is an interrelated system of values, theory and practice.

Activities 2012



Orientation Programme



Annual Day



Rural Camp



Workshop



Placement Committee



CCAW



UDAI-II



CCDA



STRC



Summer Camp



Theater Engagement



Camp for persons with disability

Resources



Library



Computer Centre



Hostel



Hostel TV Room



Hostel Mess



Canteen



Department publication



Auditorium

THE PLEDGE

I shall self-reflect to examine my own biases, clarify my beliefs and take stances.

I pledge to step out of my area of comfort so I may meet people, listen to their lives, grow and remain open to their full humanity.

I pledge to be critical and ask questions in order to cast doubt, inquire and prompt social change and transformation.

For myself and my colleagues in profession, I shall strive continuously to advance knowledge about people and issues.

I pledge to contribute towards turning our institutions into genuinely transparent, accountable and fair communities of action.

In solidarity with those who have been forced to silence I promise to defend freedom of expression, to being open always to dialogue and listening.

I shall be consciously inclusive towards all people and act to promote diversity, equality, mutual respect, justice and reconciliation.

To marginalized people from different ethnicities, religions, cultures, groups and communities I give a promise to walk in arms in their struggle for life with dignity.

From this day I am aware that I am part of a community of change agents. I, thus, pledge to act ethically, in compassion, with thoughtfulness, conviction, passion, honesty, perseverance and humility.

That is the least I pledge for.....

ECHOING EXPRESSIONS....

"The University has welcomed your advent among us. We recognize your public spirit and your sense of social obligation; and we believe that the students whom you are training and will send out into the world in due course are going to carry the torch of sound doctrine and of informed good will far and wide. I do not for a moment deny the excellent work which is being done by official agencies; but I am a firm believer in the value of studies inspired by the freedom of an autonomous University and its autonomous College and schools. Enthusiasm is good but trained enthusiasm is better; and the problems of social work are so great and cover so wide a field that we cannot hope to solve them without the collection of general principles. But I do not think that any social worker will succeed without a fire in his heart and a burning desire to discharge the duty which lies on all of us, though we do not always care to recognize it, to help those who need our help by reason of our common citizenship and our help by reason of our common citizenship and our common humanity. These I take to be the ideals of the Delhi School of Social Work, sincerely held and honestly pursued. I do not doubt that the School will make its mark and will not disappoint those who founded it. I hope that it will not seek to grow too fast and that it will always prefer quality to quantity."

(Extracts from a letter dated February 7, 1950 from Sir Maurice Gwyer, Vice-Chancellor, Delhi University to the Principal, Delhi School of Social Work.)

Location of the Department

The Department is situated at the entrance of North Campus of the University of Delhi. It is just 200 meters away from the VishwaVidyalaya Metro Station, Nearest DTC Bus Stops are School of Social Work, Mall Road and Timar pur Chowk (Ring Road). A few DTC routes that cater are: 103, 104, 105, 112, 120, 135, 185, 192, 193, 212, 234, 259, 883, 971, 982 and Mudrika (-, +).